

1 April 2010

Re: Southampton Mela Festival 2010, Saturday 17 2010

Dear Stall Holder

Please find enclosed a Stall Booking form for the Southampton Mela Festival 2010 on Saturday 17 July at Hoglands Park.

Please complete the form (if your stall is selling food remember to enclose a copy of your Health and Hygiene certificate) and send to Art Asia along with a cheque for the full amount made payable to Art Asia Trust Ltd.

If your stall is selling food please remember to enclose a copy of your Health and Hygiene certificate. Please note that the named person on the certificate must be responsible for complying with the health and hygiene regulations on your stall on the day.

Please note, as there is limited space stall pitches will be allocated on a first come first served basis. Cheques must be sent with your booking form and booking will be confirmed when your cheque clears.

Any bookings made after 28 June must be paid for in cash/postal order.

Please write any other requirements you may have on the booking form.

If you have any questions regarding this form, please do not hesitate to contact me.

Yours sincerely

A handwritten signature in cursive script, reading 'Siobhan Balfour', enclosed in a light-colored rectangular box.

Siobhan Balfour
Arts Administrator
Encs